#### Introduction

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- 2 Minutes and Papers of Lothian Health Council Executive Committee, 1996-2004
- Minutes and Papers of Lothian Health Council Executive and Lothian Health Board, 1998-2002
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- 5 Annual Reports, 1992-2003
- 6 Management Plans, 1997-2003
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- 8 Newsletters, 'Health View: Your Voice in the NHS', 1991-2003
- 9 Surveys, Reports and Consultation Responses, 1987-2005
- Gogarburn Hospital, Relatives and Carer's Project and Consultation, 1994-1999

#### Introduction

Lothian Health Council was an independent body set up in 1991 to represent the views of the public in Lothian.

Its main responsibilities were:

- The provision of advice and information about the NHS
- Advising the public on the procedure for making complaints about the NHS
- Visiting and Monitoring health care premises and services
- Consulting the public on proposed changes to health services

Statutory consumer representation in the NHS was introduced in 1974 when local health councils were first established. Lothian Health Council was created in 1991 as part of a reorganisation and merger of the 48 original health councils.

In 2005, Lothian Health Council amalgamated with other Local Health Councils to form the Scottish Health Council.

#### 1 Minutes and Papers of Lothian Health Council, 1991-2005

The first formal meeting of the Full Lothian Health Council was held on 16 April 1991. The documents for each meeting consist of an agenda with associated papers; and the minutes of the previous meeting. Minutes of the Lothian Health Council Executive Committee meetings are often included in the papers too. Therefore, there are overlaps between this series and LHB50/2.

The minutes and papers are held on CD and on paper. The electronic files are arranged in folders by date (as denoted by underlined headings in this list). The image filename is given in square brackets. The CDs also contain minutes of the Lothian Health Council Annual General Meetings.

Abbreviations Used: FCM: Full Council Meeting

ECM: Executive Committee Meeting

AGM: Annual General Meeting of the Lothian Health Council

SHCM: Special Health Council Meeting

1 Minutes and Papers, 1991-2000 and 2003-2004

Held on CD: 'CD 3 LHC FULL Council Meeting' For Minutes and Papers, 2001-2002, see LHB50/1/2

#### 1991-1992

- FCM: agenda and papers, 16 Apr 1991 [\_April 1991\_00001]
- 2 FCM: agenda and papers, 28 May 1991 [\_MAY 1991\_00001] Includes minutes of FCM, 16 Apr 1991
- FCM: agenda and papers, 25 Jun 1991 [\_June 1991\_00001] Includes minutes of FCM, 28 May 1991
- 4 FCM: agenda and papers, 30 Jul 1991 [\_July 1991\_00001] Includes minutes of FCM, 25 June 1991
- 5 FCM: agenda and papers, 27 Aug 1991 [\_August 1991\_00001] Includes minutes of FCM, 30 Jul 1991
- 6 FCM: agenda and papers, Oct 29 1991 [\_October 1991\_00001] Includes minutes of FCM, 24 Sep 1991

#### 1 Minutes and Papers of Lothian Health Council, 1991-2005

1/

- FCM: agenda and papers, Nov 26 1991 [\_November 1991\_00001] Includes minutes of FCM, 29 Oct 1991
- FCM: agenda and papers, 28 Jan 1992
  [\_January 1992\_00001]
  Includes minutes of FCM, 26 Nov 1991 and 18 Dec 1991
- 9 FCM: agenda and papers, 25 Feb 1992
  [\_February 1992\_00001]
  Includes minutes of FCM, 28 Jan 1992; and ECM, 12 Feb 1992
- 10 FCM: agenda and papers, 31 Mar 1992
  [\_March 1992\_00001]
  Includes minutes of FCM, 25 Feb 1992; and ECM, 11 Mar 1992

#### 1992-1993

- 11 FCM: agenda and papers, 28 Apr 1992 [\_April 1992\_00001] Includes minutes of FCM, 31 Mar 1992; and ECM, 15 Apr 1992
- 12 FCM: agenda and papers, 26 May 1992 [\_May 1992\_00001] Includes minutes of FCM, 28 Apr 1992; and ECM, 8 May 1992
- 13 FCM: agenda and papers, 30 Jun 1992
  [\_June 1992\_00001]
  Includes minutes of FCM, 26 May 1992; and ECM, 17 Jun 1992
- Agenda for unnamed meeting/seminar, 28 29 Jul 1992
  [\_July 1992\_00001]
  There was no FCM in July 1992. The attached papers include minutes of FCM, 30 Jun 1992; and a report on the Association of Scottish Health Councils Seminar held 30 June 1992 on Local Health Councils and NHS Trusts.
- FCM: agenda and papers, 25 Aug 1992
  [\_August 1992\_00001]
  Includes minutes of FCM, 30 Jun 1992; and ECM, 15 Jul, 12 and 18 Aug, 1992
- 16 FCM: agenda and papers, 29 Sep 1992 [\_September 1992\_00001] Includes minutes of FCM, 25 Aug 1992

1	Minut	es and Papers of Lothian Health Council, 1991-2005
1/	17	FCM: agenda and papers, 27 Oct 1992 [_October 1992_00001] Includes minutes of FCM, 29 Sept 1992; and ECM, 14 Oct 1992
	18	FCM: agenda and papers, 24 Nov 1992 [_November 1992_00001] Includes minutes of FCM, 27 Oct 1992; and ECM, 14 Nov 1992
	19	FCM: agenda and papers, 26 Jan 1993 [_January 1993_00002] Includes minutes of FCM, 24 Nov 1992; and ECM, 17 Dec 1992 and 13 Jan 1993
	20	FCM: agenda and papers, 26 Jan 1993 [_January 1993_00001] Includes minutes of FCM, 24 Nov 1992; and ECM, 17 Dec 1992 and 13 Jan 1993 (File Incomplete, see 19 above)
	21	FCM: agenda and papers, 23 Feb 1993 [_February 1993_00001] Includes minutes of FCM, 26 Jan 1993 and ECM, 10 Feb 1993
	22	FCM: agenda and papers, 30 Mar 1993 [_March 1993_00001] Includes minutes of FCM, 23 Feb 1993; and ECM, 17 Mar 1993
	<u>1993-1</u>	994
	23	FCM: agenda and papers, 27 Apr 1993 [_April 1993_00001] Includes minutes of FCM, 30 Mar 1993; and ECM, 13 Apr 1993
	24	FCM: agenda and papers, 25 May 1993 [_May 1993_00001] Includes minutes of FCM, 27 Apr 1993; and ECM, 12 May 1993
	25	FCM: agenda and papers, 29 Jun 1993 [_June 1993_00001] Includes minutes of FCM, 25 May 1993; and ECM, 16 Jun 1993

- 26 FCM: agenda and papers, 27 Jul 1993 [\_July 1993\_00001] Includes minutes of FCM, 29 Jun 1993; and ECM, 14 Jul 1993
- FCM: agenda and papers, 31 Aug 1993 27 [\_August 1993\_00001] Includes minutes of FCM, 27 Jul 1993; and ECM, 18 Aug 1993

1 Minutes and Papers of Lothian Health Council, 1991-
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1	Willia	tes and Lapers of Louman Treatm Council, 1991-2005
1/	28	FCM: agenda and papers, 28 Sep 1993 [_September 1993_00001] Includes minutes of FCM, 31 Aug 1993; and ECM, 15 Sep 1993
	29	FCM: agenda and papers, 26 Oct 1993 [_October 1993_00001] Includes minutes of FCM, 28 Sep 1993; and ECM, 13 Oct 1993
	30	FCM: agenda and papers, 25 Jan 1994 [_January 1994_00001] Includes minutes of FCM, 30 Nov 1993; and ECM, 15 Dec 1993
	31	FCM: agenda and papers, 22 Feb 1994 [_February 1994_00001] Includes minutes of FCM, 25 Jan 1994; and ECM, 9 Feb 1994
	32	FCM: agenda and papers, 29 Mar 1994 [_March 1994_00001] Includes minutes of FCM, 22 Feb 1994; and ECM, 16 Mar 1994
	33	FCM: agenda and papers, 26 Apr 1994 [_April 1994_00001] Includes minutes of FCM, 29 Mar 1993; and ECM, 13 Apr 1993
	34	AGM: agenda and papers, 26 Apr 1994 [_April 1994 AGM_00001] Includes minutes of AGM, 27 Apr 1993
	<u>1994-</u>	<u>1995</u>
	35	FCM: agenda and papers, 31 May 1994 [_May 1994_00001] Includes minutes of FCM, 26 Apr 1994; and ECM, 18 May 1994
	36	FCM: agenda and papers, 28 Jun 1994 [_June 1994_00001] Includes minutes of FCM, 31 May 1994
	37	FCM: agenda and papers, 26 Jul 1994 [_July 1994_00001] Includes minutes of FCM, 28 Jun 1994; and ECM, 13 Jul 1994
	38	FCM: agenda and papers, 30 Aug 1994 [_August 1994_00001] Includes minutes of FCM, 26 Jul 1994; and ECM, 18 Aug 1994

#### 1 Minutes and Papers of Lothian Health Council, 1991-2005

1	
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- FCM: agenda and papers, 27 Sep 1994
  [\_September 1994\_00001]
  Includes minutes of FCM, 30 Aug 1994; and ECM, 14 Sep 1994
- 40 FCM: agenda and papers, 25 Oct 1994
  [\_October 1994\_00001]
  Includes minutes of FCM, 27 Sep 1994; and ECM, 12 Oct 1994
- 41 FCM: agenda and papers, 29 Nov 1994
  [\_November 1994\_00001]
  Includes minutes of FCM, 25 Oct 1994; ECM, 14 Nov 1994; and SHCM, 15 Nov 1994
- FCM: agenda and papers, 31 Jan 1995
  [\_January 1995\_00001]
  Includes minutes of FCM, 29 Nov 1994; and ECM, 12 Dec 1994 and 18 Jan 1995
- FCM: agenda and papers, 28 Feb 1995
  [\_February 1995\_00001]
  Includes minutes of FCM, 31 Jan 1995; and ECM, 15 Feb 1995
- 44 FCM: agenda and papers, 28 Mar 1995
  [\_March 1995\_00001]
  Includes minutes of FCM, 28 Feb 1995; and ECM, 15 Mar 1995
- FCM: agenda and papers, 28 Mar 1995
  [\_ERROR\_00001]
  Includes minutes of FCM, 28 Feb 1995; and ECM, 15 Mar 1995
  (Incomplete version of 44 above)

### 1995-1996

- 46 FCM: agenda and papers, 25 Apr 1995
  [\_April 1995\_00001]
  Includes minutes of FCM, 28 Mar 1995; and ECM, 12 Apr 1995
- 47 FCM: agenda and papers, 30 May 1995
  [\_May 1995\_00001]
  Includes minutes of FCM, 25 Apr 1995; and ECM, 9 May 1995
- 48 FCM: agenda and papers, 27 Jun 1995 [\_June 1995\_00001] Includes minutes of FCM, 30 May 1995; and ECM, 14 Jun 1996

1 Minutes and Papers of Lothian Health Council, 199
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1	- 1
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- 49 AGM: agenda and papers, 27 Jun 1995
  [\_June AGM 1995\_00001]
  Includes minutes of AGM, 26 Apr 1994
- 50 FCM: agenda and papers, 25 Jul 1995
  [\_July 1995\_00001]
  Includes minutes of FCM, 27 Jun 1995; and ECM, 12 Jul 1995; and AGM, 27 Jun 1995
- 51 FCM: agenda and papers, 16 Aug 1995 [\_August 1995\_00001] Includes minutes of FCM, 25 Jul 1995
- FCM: agenda and papers, 26 Sep 1995
  [\_September 1995\_00001]
  Includes minutes of FCM, 16 Aug 1995; and ECM, 30 Aug 1995
- 53 FCM: agenda and papers, 31 Oct 1995 [\_October 1995\_00001] Includes minutes of FCM, 26 Sep 1995; and ECM, 18 Oct 1995
- FCM: agenda and papers, 28 Nov 1995
  [\_November 1995\_00001]
  Includes minutes of FCM, 31 Oct 1995; and ECM, 8 and 15 Nov 1995
- 55 FCM: agenda and papers, 30 Jan 1996 [\_January 1996\_00001] Includes minutes of FCM, 28 Nov 1995; and ECM, 13, 21 Dec 1995 and 17 Jan 1996
- FCM: agenda and papers, 27 Feb 1996 [\_February 1996\_00001] Includes minutes of FCM, 30 Jan 1996; and ECM, 14 Feb 1996
- 57 FCM: agenda and papers, 26 Mar 1996 [\_March 1996\_00001] Includes minutes of FCM, 27 Feb 1996; and ECM, 13 Mar 1996

#### <u>1996-19</u>97

- 58 FCM: agenda and papers, 30 Apr 1996 [\_April 1996\_00001] Includes minutes of FCM, 26 Mar 1996; and ECM, 17 Apr 1996
- 59 AGM: agenda and papers, 30 Apr 1996 [\_April AGM 1996\_00001] Includes minutes of AGM, 27 Jun 1995

1 Minutes and Papers of Lothian Health Council, 199
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- 60 FCM: agenda and papers, 28 May 1996 [\_May 1996\_00001] Includes minutes of FCM, 30 Apr 1996; and ECM, 9 May 1996
- 61 FCM: agenda and papers, 25 Jun 1996
  [\_June 1996\_00001]
  Includes minutes of FCM, 28 May 1996; and ECM, 11 Jun 1996
- 62 FCM: agenda and papers, 27 Aug 1996
  [\_August 1996\_00001]
  Includes minutes of FCM, 25 Jun 1996; and ECM, 16 Jul, 13 Aug 1996
- 63 FCM: agenda and papers, 24 Sep 1996 [\_September 1996\_00001] Includes minutes of FCM, 27 Aug 1996
- FCM: agenda and papers, 29 Oct 1996 [\_October 1996\_00001] Includes minutes of FCM, 24 Sep 1996; and ECM, 24 Sep, 15 Oct 1996
- 65 FCM: agenda and papers, 26 Nov 1996
  [\_November 1996\_00001]
  Includes minutes of FCM, 29 Oct 1996; and ECM, 12 Nov 1996
- 66 FCM: agenda and papers, 28 Jan 1997
  [\_January 1997\_00001]
  Includes minutes of FCM, 26 Nov 1996; and ECM, 10, 16 Dec 1996, 14 Jan 1997
- 67 FCM: agenda and papers, 25 Feb 1997
  [\_February 1997\_00001]
  Includes minutes of FCM, 28 Jan 1997; and ECM, 11 Feb 1997
- 68 FCM: agenda and papers, 25 Mar 1997
  [\_March 1997\_00001]
  Includes minutes of FCM, 25 Feb 1997; and ECM, 11 Mar 1997

#### 1997-1998

69 FCM: agenda and papers, 29 Apr 1997 [\_April 1997\_00001] Includes minutes of FCM, 25 Mar 1997; and ECM, 15 Apr 1997

### 1 Minutes and Papers of Lothian Health Council, 1991-2005

1	IVIIIIU	aces and 1 apers of Domian Health Council, 1771-2003
1/	70	FCM: agenda and papers, 27 May 1997 [_May 1997_00001] Includes minutes of FCM, 29 Apr 1997; and ECM, 15 May 1997
	71	FCM: agenda and papers, 24 Jun 1997 [_June 1997_00001] Includes minutes of FCM, 27 May 1997; and ECM, 10 Jun 1997
	72	FCM: agenda and papers, 29 Jul 1997 [_July 1997_00001] Includes minutes of FCM, 24 Jun 1997; and ECM, 15 Jul 1997
	73	FCM: agenda and papers, 26 Aug 1997 [_August 1997_00001] Includes minutes of FCM, 29 Jul 1997; and ECM, 7 Aug 1997
	74	FCM: agenda and papers, 30 Sep 1997 [_September 1997_00001] Includes minutes of FCM, 26 Aug 1997; and ECM, 16 Sep 1997
	75	AGM: agenda and papers, 30 Sep 1997 [_September AGM 1997_00001] Includes minutes of AGM, 30 Apr 1996
	76	FCM: agenda and papers, 28 Oct 1997 [_October 1997_00001] Includes minutes of FCM, 30 Sep 1997; and ECM, 12 Sep 1997
	77	FCM: agenda and papers, 25 Nov 1997 [_November 1997_00001] Includes minutes of FCM, 28 Oct 1997; and ECM, 11 Nov 1997
	78	FCM: agenda and papers, 27 Jan 1998 [_January 1998_00001] Includes minutes of FCM, 25 Nov 1997; and ECM, 10 Dec 1997 and 13 Jan 1998
	79	FCM: agenda and papers, 27 Jan 1998 [_00001] Includes minutes of FCM, 25 Nov 1997; and ECM, 10 Dec 1997 and 13 Jan 1998 (Incomplete version of 78 above)
	80	FCM: agenda and papers, 24 Feb 1998 [_February 1998_00001] Includes minutes of FCM, 27 Jan 1998; and ECM, 11 Feb 1998

#### 1 Minutes and Papers of Lothian Health Council, 1991-2005

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1998-1999

For minutes of FCM, 24 Feb 1998, see LHB50/2/1/23

- 81 FCM: agenda and papers, 28 Apr 1998 [\_April 1998\_00001] Includes minutes of FCM 31 Mar 1998; and ECM, 15 Apr 1998
- 82 AGM: agenda and papers, 28 Apr 1998 [\_April AGM 1998\_00001] Includes minutes of AGM, 30 Sep 1997
- 83 AGM: agenda and papers, 28 Apr 1998 [ 00001] Includes minutes of AGM, 30 Sep 1997 (Incomplete version of 83 above)
- 84 FCM: agenda and papers, 26 May 1998 [ May 1998 00001] Includes minutes of FCM, 28 Apr 1998; and ECM, 13 May 1998
- 85 FCM: agenda and papers, 30 Jun 1998 [ June 1998 00001] Includes minutes of FCM 26 May 1998; and ECM, 17 Jun 1998
- 86 FCM: agenda and papers, 28 Jul 1998 [ July 1998 00001] Includes minutes of FCM 30 Jun 1998; and ECM, 15 Jul 1998
- 87 FCM: agenda and papers, 29 Sep 1998 [ September 1998 00001] Includes minutes of FCM, 28 Jul 1998; and ECM, 14 Sep and 9 Aug 1998
- 88 FCM: agenda and papers, 27 Oct 1998 [ October 1998 00001] Includes minutes of FCM, 29 Sep 1998; and ECM, 21 Oct 1998
- 89 FCM: agenda and papers, 24 Nov 1998 [\_November 1998\_00001] Includes minutes of FCM, 27 Oct 1998; and ECM, 11 Nov 1998
- 90 FCM: agenda and papers, 26 Jan 1999 [ January 1999 00001] Includes minutes of FCM 24 Nov 1998; and ECM, 17 Dec 1998 and 13 Jan 1999

#### LOTHIAN HEALTH COUNCIL, 1987 - 2005 **LHB50/**

1 Minutes and Papers of Lothian Health Council, 1991-
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1	Minu	tes and Papers of Lothian Health Council, 1991-2005
1/	91	FCM: agenda and papers, 23 Feb 1999 [_February 1999_00001]
		Includes minutes of FCM 26 Jan 1999; and ECM, 10 Feb 1999
	92	FCM: agenda and papers, 30 Mar 1999 [_March 1999_00001] Includes minutes of FCM, 23 Feb 1999; and ECM, 10 Mar 1999
	<u> 1999-</u>	2000
	93	FCM: agenda and papers, 27 Apr 1999 [_April 1999_00001]
		Includes minutes of FCM, 30 Mar 1999; and ECM, 14 Apr 1999
	94	FCM: agenda and papers, 25 May 1999 [_May 1999_00001]
		Includes minutes of FCM, 27 Apr 1999; and ECM, 12 May 1999
	95	FCM: agenda and papers, 29 Jun 1999 [_June 1999_00001]
		Includes minutes of FCM, 25 May 1999; and ECM, 23 Jun 1999
	96	AGM: agendas and papers, 29 Jun 1999 [_June AGM 1999_00001] Includes minutes of AGM, 28 Apr 1998
	97	FCM: agenda and papers, 27 Jul 1999 [_July 1999_00001]
		Includes minutes of FCM, 29 Jun 1999; and ECM, 12 Jul 1999
	98	FCM: agenda and papers, 28 Sep 1999 [_September 1999_00001]
		Includes minutes of FCM, 27 Jul 1999; and ECM, 18 Aug and 15 Sep 1999
	99	FCM: agenda and papers, 26 Oct 1999 [_October 1999_00001]
		Includes minutes of FCM, 28 Sep 1999; and ECM, 13 Oct 1999
	100	FCM: agenda and papers, 30 Nov 1999 [_November 1999_00001]
		Includes minutes of FCM, 26 Oct 1999; and ECM, 10 Nov 1999

FCM: agenda and papers, 25 Jan 2000 101 [\_January 2000\_00001] Includes minutes of FCM, 30 Nov 1999; and ECM, 16 Dec 1999

#### LOTHIAN HEALTH COUNCIL, 1987 - 2005 **LHB50/**

1	Minut	es and Papers of Lothian Health Council, 1991-2005
1/	102	FCM: agenda and papers, 29 Feb 2000 [_February 2000_00001] Includes minutes of FCM, 25 Jan 2000; and ECM, 9 Feb 2000
	103	FCM: agenda and papers, 28 Mar 2000 [_March 2000_00001] Includes minutes of FCM, 29 Feb 2000; and ECM, 8 Mar 2000
For Ap	oril 2000	)-November 2002, see LHB50/1/2
	<u>2003</u>	
	104	FCM: agenda and papers, 28 Jan 2003 [_January 2003_00001] Includes minutes of FCM, 26 Nov 2002; and ECM, 16 Dec 2002, and 15 Jan 2003
	105	FCM: agenda and papers, 25 Feb 2003 [_February 2003_00001] Includes minutes of FCM, 26 Jan 2003; and ECM, 19 Feb 2003
	106	FCM: agenda and papers, 25 Mar 2003 [_March 2003_00001] Includes minutes of FCM, 25 Feb 2003; and ECM, 18 Mar 2003
	107	FCM: agenda and papers, 27 May 2003 [_May 2003_00001] Includes minutes of FCM, 25 Mar 2003; and ECM, 13 May 2003
	108	FCM: agenda and papers, 24 June 2003 [_June 2003_00001] Includes minutes of FCM, 27 May 2003
	109	FCM: agenda and papers, 29 Jul 2003 [_July 2003_00001] Includes minutes of FCM, 24 June 2003

FCM: agenda and papers, 30 Sep 2003 110 [\_September 2003\_00001]

Includes minutes of FCM, 29 Jul 2003; and ECM, 11 Sep 2003

FCM: agenda and papers, 25 Nov 2003 111 [\_November 2003\_00001] Includes minutes of FCM, 30 Sep 2003

### 1 Minutes and Papers of Lothian Health Council, 1991-2005

1/

ECM: agenda and papers, 16 Dec 2003
[\_December 2003\_00001]
Includes minutes of FCM, 25 Nov 2003
For other ECM agendas and papers, see LHB50/2

2004

113-118 also available as paper copies, see LHB50/1/3

- 113 FCM: agenda and papers, 27 Jan 2004
  [\_January 2004\_00001]
  Includes minutes of FCM, 25 Nov 2003; and ECM, 16 Dec 2003
- 114 FCM: agenda and papers, 24 Feb 2004 [\_February 2004\_00001] Includes minutes of FCM, 27 Jan 2004
- 115 FCM: agenda and papers, 30 Mar 2004 [\_March 2004\_00001] Includes minutes of FCM, 24 Feb 2004
- 116 FCM: agenda and papers, 27 Apr 2004
  [\_April 2003\_00001]
  Includes minutes of FCM, 24 Feb 2004; and ECM, 14 Apr 2004
- 117 FCM: agenda and papers, 25 May 2004 [\_May 2004\_00001] Includes minutes of FCM, 27 Apr 2004
- 118 FCM: agenda and papers, 29 Jun 2004
  [\_June 2004\_00001]
  Includes minutes of FCM, 25 May 2004
- 2 Minutes and Papers, 2000-2002

Held on CD: 'CD3 LHC FULL (2) Council Meetings'

#### 2000-2001

- FCM: agenda and papers, 25 Apr 2000 [\_April 2000\_00001]
  Includes minutes of FCM, 28 Mar 2000; and ECM, 12 Apr 2000
- 2 FCM: agenda and papers, 30 May 2000 [\_May 2000\_00001] Includes minutes of FCM, 25 Apr 2000; and ECM, 15 May 2000

#### 1 Minutes and Papers of Lothian Health Council, 1991-2005

2/

FCM: agenda and papers, 27 Jun 2000 [\_June 2000\_00001] Includes minutes of FCM, 30 May 2000; and ECM, 12 Jun 2000

1-3 are duplicated in [\_2002-10-22\_June 2000\_00001]

- 4 AGM: agenda and papers, 27 Jun 2000 [\_June AGM 2000\_00001] Includes minutes of AGM, 29 Jun 1999; and ECM, 15 May 2000
- 5 FCM: agenda and papers, 25 Jul 2000 [\_July 2000\_00001] Includes minutes of FCM, 27 Jun 2000; and ECM, 12 Jul 2000
- FCM: agenda and papers, 26 Sep 2000
  [\_September 2000\_00001]
  Includes minutes of FCM, 25 Jul 2000; and ECM, 30 Aug and 13 Sep 2000
- FCM: agenda and papers, 31 Oct 2000
   [\_October 2000\_00001]
   Includes minutes of FCM, 26 Sep 2000; and ECM, 11 Oct 2000
- FCM: agenda and papers, 28 Nov 2000
  [\_November 2000\_00001]
  Includes minutes of FCM, 31 Oct 2000; and ECM, 15 Nov 2000
- 9 FCM: agenda and papers, 30 Jan 2001
  [\_January 2001\_00001]
  Includes minutes of FCM, 28 Nov 2000; and ECM, 13 Dec 2000 and 17 Jan 2001
- 10 FCM: agenda and papers, 27 Feb 2001
  [\_February 2001\_00001]
  Includes minutes of FCM, 30 Jan 2001; and ECM, 15 Feb 2001
- FCM: agenda and papers, 27 Mar 2001
  [\_March 2001\_00001]
  Includes minutes of FCM, 30 Jan 2001; and ECM, 15 Feb and 14 Mar 2001

#### 2001-2002

12 FCM: agenda and papers, 24 Apr 2001 [\_April 2001\_00001] Includes minutes of FCM, 27 Mar 2001; and ECM, 11 Apr 2001

#### 1 Minutes and Papers of Lothian Health Council, 1991-2005

2/

13 FCM: agenda and papers, 29 May 2001 [\_May 2001\_00001] Includes minutes of FCM, 24 Apr 2001; and ECM, 16 May 2001

For FCM: agenda and papers, 26 Jun 2001, see LHB50/1/2/26

- 14 FCM: agenda and papers, 31 Jul 2001
  [\_July 2001\_00001]
  Includes minutes of FCM, 26 Jun 2001; and ECM, 6 Jul 2001
- 15 FCM: agenda and papers, 25 Sep 2001
  [\_Sept 2001\_00001]
  Includes minutes of FCM, 31 Jul 2001; and ECM, 28 Aug 2001
- 16 FCM: agenda and papers, 30 Oct 2001 [\_October 2001\_00001] Includes minutes of FCM, 25 Sep 2001; and ECM, 16 Oct 2001
- FCM: agenda and papers, 27 Nov 2001
  [\_November 2001\_00001]
  Includes minutes of FCM, 30 Oct 2001; and ECM, 12 Nov 2001
- 18 FCM: agenda and papers, 29 Jan 2002
  [\_January 2002\_00001]
  Includes minutes of FCM, 27 Nov 2001; and ECM, 12 Dec 2001 and 14 Jan 2002
- 19 FCM: agenda and papers, 26 Feb 2002
  [\_February 2002\_00001]
  Includes minutes of FCM, 29 Jan 2002; and ECM, 11 Feb 2002

#### 2002-2003

Folder does not actually contain any 2003 files.

- FCM: agenda and papers, 30 Apr 2002
  [\_April 2002\_00001]
  Includes minutes of FCM, 26 Feb 2002; and ECM, 13 Mar and 10 Apr 2002
- FCM: agenda and papers, 11 Jun 2002
  [\_June 2002\_00001]
  Includes minutes of FCM, 30 Apr 2002; and ECM, 7 May 2002
- 22 AGM: agenda and papers, 11 Jun 2002 [\_AGM 2002\_00001] Includes minutes of AGM, 26 Jun 2001

#### 1 Minutes and Papers of Lothian Health Council, 1991-2005

2/

- 23 FCM: agenda and papers, 30 Jun 2002
  [\_30 June 02\_00001]
  Includes minutes of FCM, 11 Jun 2002; and ECM, 16 Jul 2002
- FCM: agenda and papers, 24 Sep 2002
  [\_September 2002\_00001]
  Includes minutes of FCM, 30 Jul 2002; and ECM, 27 Aug and 19 Sep 2002
- FCM: agenda and papers, 26 Nov 2002 [\_November 2002\_00001] Includes minutes of FCM, 24 Sep 2002

#### **Individual Image**

- 26 FCM: agenda and papers, 26 Jun 2001
  [2004-02-16\_June 2001\_00001]
  Includes minutes of FCM, 29 May 2001; ECM, 13 Jun 2001; and SHCM, 19 Jun 2001
- 3 Minutes and Papers, 2004-2005

#### Paper copies

- FCM: agenda and papers, 27 Jan 2004 Includes minutes of FCM, 25 Nov 2003; and ECM, 16 Dec 2003
- FCM: agenda and papers, 24 Feb 2004 Includes minutes of FCM, 27 Jan 2004
- FCM: agenda and papers, 30 Mar 2004 Includes minutes of FCM, 24 Feb 2004
- 4 FCM: agendas and papers, 27 Apr 2004 Includes minutes of FCM, 24 Feb 2004; and ECM, 14 Apr 2004

#### For minutes FCM, 30 Mar 2004, see LHB50/2/1/80

- 5 FCM: agendas and papers, 25 May 2004 Includes minutes of FCM, 27 Apr 2004
- 6 FCM: agendas and papers, 29 Jun 2004 Includes minutes of FCM, 25 May 2004
- FCM: agendas and papers, 27 Jul 2004 Includes minutes of FCM, 29 Jun 2004

### 1 Minutes and Papers of Lothian Health Council, 1991-2005

3/

- FCM: agendas and papers, 31 Aug 2004 Includes minutes of FCM, 27 Jul 2004
- 9 FCM: agendas and papers, 28 Sep 2004, (2 copies) Includes minutes of FCM, 31 Aug 2004
- 10 FCM: agendas and papers, 3 Nov 2004 Includes minutes of FCM, 28 Sep 2004
- 11 FCM: agendas and papers, 15 Dec 2004 Includes minutes of FCM, 3 Nov 2004
- FCM: agendas and papers, 22 Feb 2005 Includes minutes of FCM, 15 Dec 2004

# 2 Minutes and Papers of Lothian Health Council Executive Committee, 1996-2004

In January 1992, the Full Lothian Health Council agreed to form an executive committee who would meet monthly 2 weeks prior to the full LHC full meetings.

The documents for each meeting consist of an agenda with associated papers and the minutes of the previous meeting. Minutes of the Full Lothian Health Council meetings are often included in the papers too. Therefore, there are overlaps between this series and LHB50/1.

The minutes and papers are held on a CD: 'CD 2 – LHC EXEC Committee Meetings'. The files are arranged in folders by date (as denoted by underlined headings in this list). The image filename is given in square brackets.

Abbreviations Used: FCM: Full Council Meeting

ECM: Executive Committee Meeting

#### 1996-1997

- ECM: agendas and papers, 17 Apr 1996
   [\_April 1996\_00001]
   Includes minutes of ECM, 13 Mar 1996; and FCM, 26 Mar 1996
- ECM: agendas and papers, 9 May 1996
   [\_May 1996\_00001]
   Includes minutes of ECM, 17 Apr 1996; and FCM, 30 Apr 1996
- 3 ECM: agendas and papers, 11 Jun 1996 [\_June 1996\_00001] Includes minutes of ECM, 9 May 1996; and FCM, 28 May 1996
- 4 ECM: agendas and papers, 16 Jul 1996 [\_July 1996\_00001] Includes minutes of ECM, 11 Jun 1996; and FCM, 25 Jun 1996
- 5 ECM: agendas and papers, 13 Aug 1996 [\_August 1996\_00001] Includes minutes of ECM, 16 Jul 1996
- 6 ECM: agendas and papers, 24 Sep 1996 [\_September 1996\_00001] Includes minutes of ECM, 13 Aug 1996; and FCM, 27 Aug 1996
- 7 ECM: agendas and papers, 15 Oct 1996 [\_October 1996\_00001] Includes minutes of ECM, 24 Sep 1996; and FCM, 24 Sep 1996

2	Minutes and Papers of Lothian Health Council Executive Committee,
	1996-2004

8 ECM: agendas and papers, 12 Nov 1996 [ November 1996 00001]

Includes minutes of ECM, 15 Oct 1996; and FCM, 29 Oct 1996

9 ECM: agendas and papers, 10 Dec 1996

[\_December 1996\_00001]

Includes minutes of ECM, 12 Nov 1996; and FCM, 26 Nov 1996

10 ECM: agendas and papers, 14 Jan 1997

[\_January 1997\_00001]

Includes minutes of ECM, 10 and 16 Dec 1996

11 ECM: agendas and papers, 11 Feb 1997

[\_February 1997\_00001]

Includes minutes of ECM, 14 Jan 1997; and FCM, 28 Jan 1997

12 ECM: agendas and papers, 11 Mar 1997

[\_March 1997\_00001]

Includes minutes of ECM, 11 Feb 1997; and FCM, 25 Feb 1997

#### 1997-1998

ECM: agendas and papers, 15 Apr 1997

[ April 1997 00001]

Includes minutes of ECM, 11 Mar 1997; and FCM, 25 Mar 1997

14 ECM: agendas and papers, 13 May 1997

[\_May 1997\_00001]

Includes minutes of ECM, 15 Apr 1997; and FCM, 29 Apr 1997

15 ECM: agendas and papers, 10 Jun 1997

[ June 1997 00001]

Includes minutes of ECM, 13 May 1997; and FCM, 27 May 1997

16 ECM: agendas and papers, 15 Jul 1997

[ July 1997 00001]

Includes minutes of ECM, 10 Jun 1997; and FCM, 24 Jun 1997

For minutes of ECM, 15 Jul 1997, see LHB50/1/1/72

17 ECM: agendas and papers, 16 Sep 1997

[\_September 1997\_00001]

Includes minutes of ECM, 7 Aug 1997; and FCM, 28 Aug 1997

18 ECM: agendas and papers, 21 Oct 1997

[ October 1997 00001]

Includes minutes of ECM, 16 Sep 1997; and FCM, 30 Sep 1997

#### LHB50/

2	Minutes and Papers of Lothian Health Council Executive Committee,
	1996-2004

19 ECM: agendas and papers, 11 Nov 1997

[\_November 1997\_00001]

Includes minutes of ECM, 21 Oct 1997; and FCM, 28 Oct 1997

20 ECM: agendas and papers, 10 Dec 1997

[\_December 1997\_00001]

Includes minutes of ECM, 11 Nov 1997; and FCM, 25 Nov 1997

ECM: agendas and papers, 13 Jan 1998

[\_January 1998\_00001]

Includes minutes of ECM, 10 Dec 1997

ECM: agendas and papers, 11 Feb 1998

[ February 1998 00001]

Includes minutes of ECM, 10 Dec 1997; and FCM, 27 Jan 1998

ECM: agendas and papers, 17 Mar 1998

[ March 1998 00001]

Includes minutes of ECM, 1 Feb 1998; and FCM, 24 Feb 1998

#### 1998-1999

ECM: agendas and papers, 15 Apr 1998

[\_April 1998\_00001]

Includes minutes of ECM, 17 Mar 1998; and FCM, 31 Mar 1998

ECM: agendas and papers, 13 May 1998

[ May 1998 00001]

Includes minutes of ECM, 15 Apr 1998; and FCM, 28 Apr 1998

26 ECM: agendas and papers, 16 Jun 1998

[\_June 1998\_00001]

Includes minutes of ECM, 13 May 1998; and FCM, 26 May 1998

ECM: agendas and papers, 15 Jul 1998

[\_July 1998\_00001]

Includes minutes of ECM, 16 Jun 1998; and FCM, 30 Jun 1998

ECM: agendas and papers, 4 Aug 1998

[ August 1998 00001]

Includes minutes of ECM, 15 Jul 1998; and FCM, 28 Jul 1998

ECM: agendas and papers, 14 Sep 1998

[\_September 1998\_00001]

Includes minutes of ECM, 4 Aug 1998

### 2 Minutes and Papers of Lothian Health Council Executive Committee, 1996-2004 30 ECM: agendas and papers, 21 Oct 1998 [\_October 1998\_00001] Includes minutes of ECM, 14 Sep 1998; and FCM, 29 Sep 1998 31 ECM: agendas and papers, 11 Nov 1998 [ November 1998 00001] Includes minutes of ECM, 21 Oct 1998; and FCM, 27 Oct 1998 ECM: agendas and papers, 9 Dec 1998 32 [ December 1998 00001] Includes minutes of ECM, 11 Nov 1998; and FCM, 24 Nov 1998 33 ECM: agendas and papers, 13 Jan 1999 [ January 1999 00001] Includes minutes of ECM, 17 Dec 1998 34 ECM: agendas and papers, 10 Feb 1999 [ February 1999 00001] Includes minutes of ECM, 13 Jan 1999; and FCM, 26 Jan 1999 35 ECM: agendas and papers, 10 Mar 1999 [ March 1999 00001] Includes minutes of ECM, 10 Feb 1999; and FCM, 23 Feb 1999 1999-2000 36 ECM: agendas and papers, 10 Mar 1999 [\_April 1999\_00002] Includes minutes of ECM, 10 Feb 1999; and FCM, 23 Feb 1999 37 ECM: agendas and papers, 14 Apr 1999 [\_APRIL 1999\_00001] Includes minutes of ECM, 10 Mar 1999; and FCM, 30 Mar 1999 (Incomplete version of 36) 38 ECM: agendas and papers, 12 May 1999 [ MAY 1999 00001] Includes minutes of ECM, 14 Apr 1999; and FCM, 27 Apr 1999 39 ECM: agendas and papers, 23 Jun 1999

40 ECM: papers, 12 Jul 1999 [\_JULY 1999\_00001] Includes minutes of ECM, 23 Jun 1999; and FCM, 29 Jun 1999

Includes minutes of ECM, 12 May 1999; and FCM, 25 May 1999

[ JUNE 1999 00001]

2	Minutes and Papers of Lothian Health Council Executive Committee,
	1996-2004

41 ECM: agendas and papers, 18 Aug 1999
[\_AUG 1999\_00001]
Includes minutes of ECM, 12 Jul 1999; and FCM, 27 Jul 1999

42 ECM: agendas and papers, 15 Sep 1999 [\_SEPT 1999\_00001] Includes minutes of ECM, 18 Aug 1999

43 ECM: agendas and papers, 13 Oct 1999
[\_OCT 1999\_00001]
Includes minutes of ECM, 15 Sep 1999; and FCM, 28 Sep 1999

44 ECM: agendas and papers, 10 Nov 1999
[\_NOV 1999\_00001]
Includes minutes of ECM, 13 Oct 1999; and FCM, 26 Oct 1999

45 ECM: agendas and papers, 16 Dec 1999
[\_DECEMBER 1999\_00001]
Includes minutes of ECM, 10 Nov 1999; and FCM, 30 Nov 1999

46 ECM: agendas and papers, 9 Feb 2000 [\_FEB 2000\_00001] Includes minutes of FCM, 25 Jan 2000

47 ECM: agendas and papers, 8 Mar 2000 [\_MARCH 2000\_00001] Includes minutes of ECM, 9 Feb 2000; and FCM, 29 Feb 2000

#### 2000-2001

48 ECM: agendas and papers, 12 Apr 2000
[2001-07-20\_12 April 2000\_00001]
Includes minutes of ECM, 9 Feb 2000; and FCM, 29 Feb 2000

49 ECM: agendas and papers, 15 May 2000 [2001-07-20\_April 2000\_00001] Includes minutes of ECM, 12 Apr 2000; and FCM, 25 Apr 2000

50 ECM: agendas and papers, 12 Jun 2000 [2001-07-20\_June 2000\_00001] Includes minutes of ECM, 15 May 2000; and FCM, 30 May 2000

51 ECM: agendas and papers, 12 Jul 2000 [2001-07-20\_July 2000\_00001] Includes minutes of ECM, 12 Jun 2000; and FCM, 27 Jun 2000

2	Minutes and Papers of Lothian Health Council Executive Committe				
	1996-2004				

- 52 ECM: agendas and papers, 30 Aug 2000 [2001-07-20\_August 2000\_00001] Includes minutes of ECM, 12 Jul 2000; and FCM, 25 Jul 2000
- 53 ECM: agendas and papers, 13 Sep 2000 [2001-07-20 September2000 00001] Includes minutes of ECM, 30 Aug 2000
- 54 ECM: agendas and papers, 11 Oct 2000 [2001-07-20 October 2000 00001] Includes minutes of ECM, 13 Sep 2000; and FCM, 26 Sep 2000
- ECM: agendas and papers, 15 Nov 2000 55 [2001-07-20 November 2000 00001] Includes minutes of ECM, 11 Oct 2000; and FCM, 31 Oct 2000
- 56 ECM: agendas and papers, 13 Dec 2000 [2001-07-20 December 2000 00001] Includes minutes of ECM, 15 Nov 2000; and FCM, 28 Nov 2000
- 57 ECM: agendas and papers, 15 Feb 2001 [ February 2001 00001] Includes minutes of ECM, 17 Jan 2001; and FCM, 30 Jan 2001

#### 2001-2002

For minutes of ECM, 15 Feb 2001, see LHB50/1/2/10

- 58 ECM: agendas and papers, 11 Apr 2001 [ April 2001 00001] Includes minutes of ECM, 14 Mar 2001; and FCM, 27 Mar 2001
- 59 ECM: agendas and papers, 16 May 2001 [ May 2001 00001] Includes minutes of ECM, 11 Apr 2001; and FCM, 24 Apr 2001
- 60 ECM: agendas and papers, 13 Jun 2001 [ June 2001 00001] Includes minutes of ECM, 16 May 2001; and FCM, 29 May 2001
- 61 ECM: agendas and papers, 6 Jul 2001 [\_July 2001\_00001] Includes minutes of ECM, 13 Jun 2001; and FCM, 26 Jun 2001
- 62 ECM: agendas and papers, 28 Aug 2001 [\_August 2001\_00001]

LIIDS	EGITIMAN III/IIIII COCINCIL, 1707 - 2005
2	Includes minutes of ECM, 6 Jul 2001; and FCM, 31 Jul 2001 Minutes and Papers of Lothian Health Council Executive Committee, 1996-2004
63	ECM: agendas and papers, 16 Oct 2001 [_October 2001_00001] Includes minutes of ECM, 28 Aug 2001; and FCM, 25 Sep 2001
64	ECM: agendas and papers, 12 Nov 2001 [_November 2001_00001] Includes minutes of ECM, 16 Oct 2001; and FCM, 30 Oct 2001
For EC	CM 12 Nov 2001, see LHB50/1/2/17
65	ECM: agendas and papers, 14 Jan 2002 [_January 2002_00001] Includes minutes of ECM, 12 Dec 2001
66	ECM: agendas and papers, 11 Feb 2002 [_February 2002_00001] Includes minutes of ECM, 14 Jan 2002; and FCM, 29 Jan 2002
67	ECM: agendas and papers, 13 Mar 2002 [_March 2002_00001] Includes minutes of ECM, 11 Feb 2002; and FCM, 26 Feb 2002
2002	
68	ECM: agendas and papers, 10 Apr 2002 [_April 2002_00001] Includes minutes of ECM, 13 Mar 2002
69	ECM: agendas and papers, 7 May 2002 [_May 2002_00001] Includes minutes of ECM, 10 Apr 2002; and FCM, 30 Apr 2002
70	ECM: agendas and papers, 16 Jul 2002 [_July 2002_00001] Includes minutes of ECM, 7 May 2002; and FCM, 11 Jun 2002
71	ECM: agendas and papers, 27 Aug 2002 [_August 2002_00001] Includes minutes of ECM, 16 Jul 2002; and FCM, 30 Jul 2002

For minutes of ECM, 19 Sep 2002, see LHB50/1/2/24

ECM: agendas and papers, 19 Sep 2002 [\_September 2002\_00001]

Includes minutes of ECM, 27 Aug 2002

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#### LHB50/

# 2 Minutes and Papers of Lothian Health Council Executive Committee, 1996-2004

73 ECM: agendas and papers, 16 Dec 2002 [\_December 2002\_00001] Includes minutes of FCM, 26 Nov 2002

#### 2003

- 74 ECM: agendas and papers, 15 Jan 2003 [\_Jan 2003\_00001] Includes minutes of ECM, 16 Dec 2002
- 75 ECM: agendas and papers, 19 Feb 2003 [\_Feb 2003\_00001] Includes minutes of ECM, 15 Jan 2003; and FCM, 28 Jan 2003
- 76 ECM: agendas and papers, 18 Mar 2003
  [\_March 2003\_00001]
  Includes minutes of ECM, 19 Feb 2003; and FCM, 25 Feb 2003
- 77 ECM: agendas and papers, 9 Apr 2003
  [\_April 2003\_00001]
  Includes minutes of ECM, 18 Mar 2003; and FCM, 25 Mar 2003
- 78 ECM: agendas and papers, 13 May 2003 [\_May 2003\_00001] Includes minutes of ECM, 9 Apr 2003
- 79 ECM: agendas and papers, 10 Sep 2003
  [\_Sept 2003\_00001]
  Includes minutes of ECM, 13 May 2003; and FCM, 29 Jul 2003

#### 2004

80 ECM: agendas and papers, 14 Apr 2004
[\_April 2004\_00001]
Includes minutes of ECM, Dec 2003; and FCM, 30 Mar 2004

For agenda and papers of ECM 16 Dec 2003, see LHB50/1/1/112

81 ECM: agendas and papers, 13 May 2004 [\_May 2004\_00001] Includes minutes of ECM, 14 Apr 2004

#### 3 Minutes and Papers of Lothian Health Council Executive and Lothian Health Board, 1998-2002

These minutes and papers are arranged in a ring binder: 'LHB/LHC Monthly Mtgs. 1998 – Present: Executive Committee, Full Health Council'. The Lothian Health Council Executive met with the Lothian Health Board on a regular basis, although it does not appear that they met monthly. The documents consist of agendas, papers and minutes of the previous meetings. The original order has been retained.

For records of the Lothian Health Board, see LHB37.

- 1 Draft minutes and agenda, 1 May 2002 [Change of name to Lothian NHS Board and Lothian Health Council Executive
- 2 Agendas and papers, 29 Aug 2000 Includes minutes, 29 Feb 2000
- 3 Agendas and papers, 29 Feb 2000 Includes minutes, 6 Oct 1999
- 4 Agendas and papers, 6 Oct 1999 Includes minutes, 18 Aug 1999
- 5 Agendas and papers, 18 Aug 1999 Includes minutes, 17 Feb 1999
- 6 Agendas and papers, 17 Feb 1999 Includes minutes, 4 Nov 1998
- 7 Agendas and papers, 4 Nov 1998 Includes minutes, 19 Aug 1998
- 8 Agendas and papers, 19 Aug 1998 Includes minutes, 3 Jun 1998
- 9 Agendas and papers, 4 Mar 1998 Includes minutes, 21 Jan 1998 (See 11 below)
- 10 Agendas and papers, 21 Jan 1998
- 11 Background notes and papers for meeting, 4 Mar 1998 (See 9 above)

#### 4 Minutes of Liaison Meetings with NHS Lothian Divisions (Trusts), 1999-2004

From 1<sup>st</sup> April 1999 to 2004, there were 3 Trusts in Lothian:

West Lothian Healthcare NHS Trust: responsible for both acute hospital services and primary, community and mental health services in West Lothian. Hospitals within the Trust: St John's Hospital at Howden, Bangour Village, St Michael's and Tippethill Hospitals.

Lothian University Hospitals NHS Trust: responsible for acute services in Edinburgh, East and Midlothian. Hospitals within the Trust: Royal Infirmary of Edinburgh, Western General Hospital, Royal Hospital for Sick Children; Chalmers, City, Liberton, Princess Margaret Rose Orthopaedic and Royal Victoria hospitals; the Princess Alexandra Eye Pavilion and the Simpson Memorial Maternity Pavilion.

Lothian Primary Care NHS Trust: responsible for primary, community and mental health services in Edinburgh, East and Midlothian. Hospitals within the Trust: Astley Ainslie, Belhaven, Corstorphine, Eastern General, Edenhall, Edington Cottage, Herdmanflat, Leith, Loanhead, Roodlands, Rosslynlee, Royal Edinburgh and Southfield.

In 2004, the Trusts were dissolved and reformed as 3 operating divisions of the Lothian NHS Board. The minutes and papers of the three Liaison Groups are arranged in a ring binder. The original order has been retained.

- Minutes and agendas of West Lothian Healthcare NHS Division and Health Council Liaison Group, Jun 1999-Jul 2004\*
- Minutes and agendas of Lothian University Hospitals NHS Trust and Lothian Health Council Liaison Group, Oct 1999-Nov 2003\*
  - Includes handwritten annotations
- Minutes and agendas of Lothian Primary Care NHS Trust Board and Lothian Health Council Primary Care Liaison Group, Oct 1999-Aug 2001\*
  - Includes handwritten annotations

<sup>\*</sup> Documents not numbered within file

### **5 Annual Reports, 1992-2003**

- 1 1992-1993
- 2 1993-1994
- 3 1994-1995
- 4 1995-1996
- 5 1996-1997
- 6 1997-1998
- 7 1998-1999
- 8 1999-2000
- 9 2000-2001
- 10 2002-2003

### 6 Management Plans, 1997-2003

- 1 [Action Plan], [1997/1998]
- 2 Action Plan, 1998/99
- 3 Management Plan, 1999-2002
- 4 Management Plan, 2000-2003
- 5 Management Plan, 2001-2004 (2 versions, 2<sup>nd</sup> includes appendix)
- 6 Management Plan, 2002
- 7 Management Plan, 2003

### 7 Members' Pack, 2000

'Lothian Health Council Members' Pack 2000': arranged in a ring binder, divided into the following sections:

Introduction to Lothian Health Council
Working Groups
The NHS in Lothian
Lothian Health Council Policies
Procedures for visits to NHS premises
Claiming Expenses
Reading Section
Lothian Health Council Management Plan 2000-2003

Documents are not numbered within file.

### 8 Newsletters, 'Health View: Your Voice in the NHS', 1991-2003

This series does not contain complete sets for each year.

- 1 1991 (1 item)
- 2 1992 (3 items)
- 3 1993 (4 items)
- 4 1994 (5 items)
- 5 1995 (2 items)
- 6 1996 (2 items)
- 7 1997 (1 item)
- 8 1998 (1 item)
- 9 1999 (2 items)
- 10 2000 (1 item)
- 11 2001 (2 items)
- 12 2002 (2 item)
- 13 2003 (1 item)

## 9 Surveys, Reports and Consultation Responses, 1987-2005

1	1987 –	19789	Maternity Services Survey, A1/169. Administration file for survey project undertaken in 1998-1999. Includes project proposal, correspondence, copies of survey, and copies of previous maternity surveys and reports, 1987 and 1992.
2	Lothia	n Health Council Resp	onses to Consultations/ Papers, 1997 – 2004
	1	Sep 1997	Lothian Health Board: Palliative Care Strategy.
	2	Sep 1997	Commissioning Cancer Services. Introduction Only.
	3	Sep 1997	Edinburgh Healthcare NHS Trust: Proposed Reconfiguration of the Department of Chiropody and Podiatric Medicine.
	4	Jul 1998	NHS in Lothian, Designed to Care.
	5	Oct 1998	Lothian Health's Draft Strategy for Child and Adolescent Mental Health Services for Lothian 1998-2003.
	6	Nov 1999	Arbuthnott Report: Fair Shares for All.
	7	Jan 2000	Lothian Health's Draft Health Improvement Programme 2000-2005 & Health Investment Plan 2000-2001.
	8	May 2000	Public Consultation: Health Services in Musselburgh and Edenhall Hospital.
	9	May 2000	Millan Committee Review of the Mental Health (Scotland) Act 1984: 2 <sup>nd</sup> Consultation Document.
	10	Aug 2000	The Same as You – A Review of services for people with learning disabilities.
	11	Sep 2000	Revalidating Doctors – General Medical Council's Proposals for the Revalidation of Doctors' Registration.
	12	Oct 2000	Modernising Health Councils.

## 9 Surveys, Reports and Consultation Responses, 1987-2005

2	<u>Lothian Health Council Responses to Consultations/ Papers, 1997 – 200</u>		
	13	Jan 2001	Consultation on Proposals to Extend Nurse Prescribing.
	14	Feb 2001	Public Consultation: Provision of Health Services in Haddington.
	15	Sep 2001	Consultation document on medical treatments which should be specified in regulations under section 48 of Adults with Incapacity Act 2000.
	16	Oct 2001	National Evaluation of the NHS Complaints Procedure.
	17	Aug 2002	Strategic Action Plan on Minority Ethnic Health Consultation.
	18	Feb 2003	Learning from Experience – How to Improve Patient Safety for Patients in Scotland.
	19	Feb 2003	Children's Oral Health.
	20	May 2003	Reforming the NHS Complaints Procedure – response from members of the public to consultation paper.
	21	May 2003	Reforming the NHS Complaints Procedure – response from Lothian Health Council.
	22	Jun 2003	Patients Rights and Responsibilities.
	23	Jul 2003	Framework for Public Partnership for the NHS Quality Improvement Scotland (QIS).
	24	Jun 2004	Lothian Diabetes Strategy.
	25	Sep 2004	NHS Lothian's Public Consultation on <i>The Future Provisions of Out-of-Hours Services across Lothian</i> .
	26	Nov 2004	Consultation Document: <i>Improving Care</i> , <i>Investing in Change</i>
	27	Mar 2004	Lothian Local Health Plan.

## 9 Surveys, Reports and Consultation Responses, 1987-2005

2	Lothian Health Council Responses to Consultations/ Papers, 1997 – 2004	
	28 n.d.	Consultation Paper: A Quality and Standards Board for Health in Scotland.
	29 n.d.	NHS Quality Improvement Scotland Standards – The Provision of Safe and Effective Primary Medical Services Out-of Hours.
	30 n.d.	Lothian Health Board: Children and Young People's Health Strategy.
	31 n.d.	Primary Care and Community Health Services Strategy for NHS Lothian.
3	1998 – 2005	Lothian Health Council Reports/Feedback from LHC Members – Misc. Papers relate to a wide variety of health service provisions and issues; and include reports of seminars, minutes and notes of meetings, written responses to consultations etc.
4	Apr 1988	Maternity Services in Lothian: A Report on a Survey of Users' Opinions.
5	1992	Lothian Maternity Survey: Eastern General Hospital Respondents' Comments.
6	1992	Lothian Maternity Survey: Simpson Memorial Maternity Pavilion Respondents' Comments.
7	1992	Lothian Maternity Survey: St John's Hospital Respondents' Comments.
8	Aug 1995	Caring for the Future, the Views that Matter: Services for Older People, Mental Health Services and Primary Care & Community Health Services, 1995-2000. A report on public consultation and responses.
9	Nov 1997	Royal Hospital for Sick Children: Patient Satisfaction Survey.
10	Oct 1998	Patient Transport Satisfaction Survey.

9	Surveys, Reports and Consultation Responses, 1987-2005		
11	Aug 1999	Royal Edinburgh Hospital: Respite/Dementia Inpatient Facility. Patient Satisfaction Survey. 2 copies, one with appendix.	
12	Feb 2000	Women's Views of Maternity Services in Lothian. See also LHB50/9/1 above.	
13	Mar 2005	Royal Edinburgh Hospital: Lanfine Unit, Patient Satisfaction Survey.	
14	Feb 1995	Lothian Health Council – Health Care Evaluation Tam – A Survey of patients' and Healthcare Professionals' Views of Discharge Procedures for Day Surgery Patients. Acc 01/47.	
15	Feb 1995	Lothian Health Council – Health Care Evaluation Tam – A Survey of patients' and Healthcare Professionals' Views of Discharge Procedures for Stroke Patients. Acc 01/47.	
16	Feb 1995	Lothian Health Council – Health Care Evaluation Tam – A Study of Hospital Discharge Procedures – Final Report. Acc 01/47.	

# 10 Gogarburn Hospital, Relatives and Carer's Project and Consultation, 1994-1999

These files relate to the closure of Gogarburn Hospital in May 1999. A Joint Strategic Agreement was signed on 22<sup>nd</sup> April 1994 by 9 partner authorities, and a 5-year programme to reprovide all Gogarburn services in the community began.

The Relatives and Carers Project was set up to involve relatives and carers in, and prepare them for, the proposed and implemented changes.

File: 'Gogarburn Hospital, N4/9', May 1994-Apr 1998\*

Includes: copy of Lothian Health Draft Strategy and Gogarburn Hospital Joint Strategic Agreement, Summary of Main Points, May 1994; correspondence and papers relating to the Gogarburn Reprovision; copy of Gogarburn Then and Now, a collection of reminiscences of 6 residents, [1991-1992]

File: 'Relatives and Carers Project, Correspondence, Gogarburn Hospital', Jun 1994-Nov 1999\*

Includes correspondence, notes and papers relating to the Relatives and Carers Project; strategy document, *Care in the Community for Residents of Gogarburn and Tornaveen Development Plan: 1995-1999*; and *Gogarburn Memories*, a souvenir newsletter for former staff, residents and friends of Gogarburn Hospital, Nov 1999.

3 Lothian Health Council's Health View, May 1994

Special Edition entitled 'Learning Difficulties – The Future?', focussing on the closure of Gogarburn and the reprovision of its services.

4 Learning Disabilities, the Views that Matter, Aug 1994

Report produced by Lothian Health Council, details the public consultation conducted (12 May-12 Aug 1994) and includes the public response to the proposed changes at Gogarburn.

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<sup>\*</sup> Documents not numbered within file

# 10 Gogarburn Hospital, Relatives and Carer's Project and Consultation, 1994-1999

File: 'Relatives & Carers Advisory Group, Agendas and Minutes, Gogarburn Hospital', Nov 1994- Apr 1999\*

This group was set up as part of the 'Relatives and Information Support Project'. The Group's name alternates between the 'Relatives and Carers Advisory Group'; the 'Relatives, Information and Support Worker's Advisory Group'; and the 'Relatives, Support and Information Advisory Group'. The file contains agendas, minutes and associated papers; and includes reports by the Relatives, Information and Support Worker.

6 File: 'Relatives and Carers Forum, Agendas and Minutes, Gogarburn Hospital', Feb 1995-Feb 1999\*

This group was set up in Aug 1994 to provide support to relatives and carers by providing links between them and opportunities for regular liaison. It was also set up to allow them to contribute constructively to the planning and implementation of the joint strategy for adults with learning disabilities in Lothian. The file contains agendas, minutes and associated papers and correspondence.

File: 'Relatives Information and Support Worker, Cherry Cottage, Gogarburn Hospital', May 1995-Sep 1999\*

This file relates to the post of Relatives Information and Support Worker. It covers the recruitment process from the creation of the post to the appointment in December 1995; and includes correspondence, reports, job description and other associated papers. It is also contains correspondence, reports and papers relating to the work of the RI &SW once in post, in particular, Reports to the Relatives and Carer's Advisory Group (see no. 5 above).

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<sup>\*</sup> Documents not numbered within file